

EMPLOYEE RATING MATRIX

NAME _____ DATE _____

EVERY 6 MONTHS

1. Put the names of each of your direct reports in one of the four boxes.
2. Then put the names of each of the people who report to your direct reports in one of the four boxes.

 RESULTS		
 CORE VALUES		

 FIRE	Who	When	Steps Needed
	_____	_____	_____
	_____	_____	_____

 HANDCUFF	Who	When	How
	_____	_____	_____
	_____	_____	_____

 CHANGE SEAT	Who	When	New Role?
	_____	_____	_____
	_____	_____	_____

 COACH	Who	On What?
	_____	_____
	_____	_____